

Marilyn Lane Barton

From: Marilyn Lane Barton <clifton.treasurer@cox.net>
Sent: Monday, October 3, 2016 10:27 PM
To: William Hollaway; Deborah Dillard (clifontownhall@gmail.com); Jennifer Heilmann; WAYNE; 'mcdonald.regan@gmail.com'; Darrell Poe (cliftonhallrental@gmail.com)
Cc: cliftonclerkva@gmail.com; Amanda Christman; 'mbarton@comres.org'
Subject: RE: Treasurer's Report for the period ended October 31, 2016
Attachments: 2016 10 31 Financial Reports.xlsx

Importance: High

Hello everyone,

Hope this finds you all well and recovered from big weekend. This month I have attached only the PDF version of the financials.

Attached are the **Financial Reports for the period ended October 31, 2016**. The Financial Reports include:

- Summary of **Cash Balances as of October 31, 2016** reflects total funds of **\$1,085,161.60**, and denotes the reinvestment of CDs that matured in September negotiated for **improved investment returns** from John Marshall Bank. Please note that the terms of all CDs are noted on the report. A transfer will be made in November from the Cardinal Bank Security Deposit Account to the Checking Account in the amount of \$1,500 to reflect the forfeiture of the La Bella Luce's Security Deposit as reflected in the FY15 Audited Financial Statements.
- **Profit & Loss Summary by Fund** for period ended 10/31/2016. Highlights of October transactions are noted on this summary report.
- **Haunted Trail Preliminary Report as of 10/31/16** reflects incoming funds YTD of \$25,374.44, less the cash advance for expenses of \$5,000, for a **preliminary net gain of \$20,374.44**.
- **Community Hall P&L Supplemental Report** for period ended 10/31/2016. Note that as usual the NoVec Electric bills received to date reflect services to only 9/12/16. Please note that the \$15,000 CH Improvements budget approved as an operation expense, may need to be reclassified to a CIF Expense to reflect capitalization policy, depending on how the funds are used.
- **Profit & Loss Detail Export** Report for period ended 10/31/16. Notes and supplementary schedules are provided on the Profit & Loss Summary report and as additional tabs which highlight items of interest for October.
- The **Town of Clifton has received \$4,648.66 from Fairfax County for Vehicle Registration Fees** collected through Oct. 31, 2016. The Treasurer downloaded the Vehicle Registration Detailed Data file from the County's secure site and provided it to the Town Clerk for inclusion into the Town's VR Master database. When the data on delinquent notices mailed is available, it will need to be provided to NCC as an upload for the collection process to be initiated.

Other updates for October:

- The Town's **FY15 Draft Audit** has been provided by White, Withers, Masincup & Cannaday, PC and has been presented via my email yesterday **for approval at the November 1 Town Council meeting**. Additionally, our firm **completed the on-site audit of the Town's FY16 Financial Reports on October 28-29, 2016** at the Community Hall. The Treasurer provided a copy of the Town's Accounting Database, supporting documentation of all financial transactions, reconciled bank statements, and access to approved Minutes for FY16 for July 1, 2015 – June 30, 2016, and subsequent periods July 1, 2016 – September 30, 2016. The Treasurer met with the auditors on Oct 28th for 2 hours and again by conference call on the 29th. *In addition to reviewing the significant activities and changes by the Town during the period, we discussed ideas for simplifying the accounting database*

and budget through assigning an account number system and the need to simplify the GL account categories to avoid the addition of too many new specific accounts for reporting the budget detail comparisons (i.e. Various annual events by committees).

- I have continued **working with Fairfax County Dept. of Taxation, IT personnel and NCC** to ensure full set up for electronic data file transfers between Fairfax County, NCC and the Town of Clifton. We now have access to a secure file transfer site for the Town and I have provided the download of the detailed Vehicle Registration Data file to the Clerk. When the data file of the mailed **Fairfax County delinquency letters** is available to us, I will download it and provide it to the Clerk. I understand from NCC that additional set up documents are required by NCC prior to implementation of delinquency collection to facilitate transfer of data files and direct deposit set up. I will continue to provide support in this area.

After your review, if you have any questions or concerns, please let me know. If there are additional supplemental schedules that you would like to see, just let me know.

Thank you.

IMPORTANT: Please let me know if you DO NOT wish to receive a paper copy of these documents provided to you at the meeting. Thanks so much!

Sincerely,

Marilyn

Marilyn Barton
Treasurer

Town of Clifton
P.O. Box 309
Clifton, VA 20124-0309

Cell: 703-678-8607

11/01/16

Town of Clifton
Cash Balance Report
 As of October 31, 2016

	<u>10/31/2016</u>	<u>New Bank Rates Updated Sept. 2016</u>		
ASSETS				
Current Assets		<u>CD Term</u>	<u>Maturity Date</u>	<u>APR %</u>
Checking/Savings				
John Marshall Bank CDs	600,821.76	18 months	3/19/2018	1.19%
C.D. - Cardinal Bank 2	100,218.80	1 yr	7/24/2017	0.85%
C.D. - Cardinal Bank 3	100,218.80	1 yr	7/24/2017	0.85%
C.D. - Cardinal Bank 4	100,218.80	1 yr	7/24/2017	0.85%
Cardinal - Events Acct	22,974.44			
Checking-Cardinal	14,542.64	Min Bal \$2,500	"Chairman's Club"	0.10%
Investments-LGIP	920.31			
			July 2016	
Money Market Savings-Cardinal	140,826.90		negotiated rate	0.45%
Security Deposit - Cardinal	4,419.15			
Total Checking/Savings	<u>1,085,161.60</u>			

Town of Clifton
Profit & Loss Budget Performance
October 2016

	<u>Oct 16</u>	<u>Budget</u>	<u>Jul - Oct 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
Income					
State Funding	0.00	0.00	0.00	9,000.00	9,000.00
Clifton Public Parking Rental	0.00		0.00		450.00
1 Committees Fundraising	300.00	1,250.00	19,698.71	11,600.00	31,000.00
2 Community Hall Revenues	435.00	500.00	2,260.00	2,000.00	6,000.00
3 Haunted Trail Event	22,546.73	30,000.00	25,374.44	30,000.00	30,000.00
Interest Income	1,207.75	1,166.67	4,608.53	4,666.64	14,000.00
Other Income	0.00	0.00	0.00	50.00	50.00
4 Pink House Rental	2,500.00	3,400.00	12,700.00	13,600.00	40,800.00
5 Tax and Permits Revenue	8,247.87	11,258.33	16,339.05	25,833.36	105,900.00
Total Income	<u>35,237.35</u>	<u>47,575.00</u>	<u>80,980.73</u>	<u>96,750.00</u>	<u>237,200.00</u>
Gross Profit	35,237.35	47,575.00	80,980.73	96,750.00	237,200.00
Expense					
Citizens' Recognition Expense	0.00	0.00	0.00	750.00	750.00
Bank Service Charges	0.00		3.24		
6 Commodities	162.51	466.66	498.71	2,466.72	6,200.00
7 Contractual	920.64	17,193.78	16,449.87	108,324.75	176,525.00
8 Haunted Trail Expenses	0.00	15,000.00	5,000.00	15,000.00	15,000.00
OTHER - TC approval req'd +\$500	0.00	625.00	0.00	2,500.00	7,500.00
9 Payroll Expenses	7,233.46	5,469.27	18,433.44	21,877.04	65,631.20
Total Expense	<u>8,316.61</u>	<u>38,754.71</u>	<u>40,385.26</u>	<u>150,918.51</u>	<u>271,606.20</u>
Net Income	<u>26,920.74</u>	<u>8,820.29</u>	<u>40,595.47</u>	<u>(54,168.51)</u>	<u>(34,406.20)</u>
<u>CIF FUNDS:</u>					
CIF Income					
CIF - Capital Improvements Fund	0.00	0.00	0.00	727,500.00	727,500.00
CIF Expenses					
CIF Expenses	0.00	0.00	0.00	1,136,500.00	1,136,500.00
Net Income - CIF Funds	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(409,000.00)</u>	<u>(409,000.00)</u>
Consolidated Net Income	<u>26,920.74</u>	<u>8,820.29</u>	<u>40,595.47</u>	<u>(463,168.51)</u>	<u>(443,406.20)</u>

NOTES:

- 1 Committee Fundraising reflects \$300 Park Rental reserved prior to policy change for Wedding in the Park.
- 2 Community Hall Revenues reflect receipts turned in at the beginning of October for September rentals. (See the C.H. Report included.)
- 3 During October, \$22,546.73 was deposited to the Town Event Account via Square Inc. for the Haunted Trail Event held on Oct 29, 2016. See the detailed Haunted Trail Report provided.
- 4 The tenant has been contacted and will submit the missing \$900 payment for the Pink House Rental in Nov.

Town of Clifton
Profit & Loss Budget Performance
October 2016

	<u>Oct 16</u>	<u>Budget</u>	<u>Jul - Oct 16</u>	<u>YTD Budget</u>	<u>Annual Budget</u>
5	<i>Taxes & Permits include State Sales Tax received to date for collections through August 2016, leaving a two month delay compared to budget. Fairfax County direct deposited \$4,648.66 into the Town's account for Vehicle Registration Fees collected through October 2016. The Treasurer downloaded the Vehicle Registration Detailed Data file from the County's secure site and forwarded it to the Town Clerk for inclusion into the Town's VR Database.</i>				
6	<i>Commodities Expenses of \$162.51 include \$118.36 for printer cartridges, 25.92 for reimbursement of Clerk mileage, and \$18.23 for plat printing.</i>				
7	<i>Contractual Expenses for October include \$637.84 C.H. Expenses, \$75.00 Parks Committee expense for Park Manager's fee (see note 1), \$54 for outstanding balance for legal ad due to Connections Publishing and \$153.80 for Town Services.</i>				
8	<i>Haunted Trail Expenses include only the advance of \$5,000 to initiate the event. The actual expenses are pending submission. See the detailed Preliminary Haunted Trail Report provided.</i>				
9	<i>Payroll Expenses of \$7,233.46 include \$2,310 paid to VEC for unemployment claims made, which have now reached the annual limit.</i>				

Town of Clifton
Haunted Trail Preliminary Event Report
July 1 through November 1, 2016

Type	Date	Num	Name	Memo	Class	Amount	Balance
Haunted Trail Event							
Deposit	09/22/2016	160922P2	Square Inc.	Haunted Trail 2016 deposit	Haunted Trail	183.28	183.28
Deposit	09/23/2016	160923P2	Square Inc.	Haunted Trail 2016	Haunted Trail	53.10	236.38
Sales Receipt	09/26/2016	00-4102	William & Pheobe Peterson	Halloween Haunted Trail - Sponsor Lev 5	Haunted Trail	2,000.00	2,236.38
Sales Receipt	09/26/2016	00-4103	Environmental Consultants/Contractors	Halloween Haunted Trail - Sponsor Lev 2	Haunted Trail	500.00	2,736.38
Deposit	09/26/2016	106924P2	Square Inc.	Haunted Trail 2016	Haunted Trail	28.52	2,764.90
Deposit	09/28/2016	106928P2	Square Inc.	Haunted Trail 2016	Haunted Trail	62.81	2,827.71
Deposit	10/31/2016		Haunted Trail Event	Direct deposits Oct 2016-Square Inc	Haunted Trail	9,762.74	12,590.45
Deposit	10/31/2016		Haunted Trail Event	H.T. income-Square Inc	Haunted Trail	12,783.99	25,374.44
Total Haunted Trail Event						25,374.44	25,374.44
Haunted Trail Expenses							
Check	09/20/2016	7216	Steve Bittner	ADVANCE - 2016 Haunted Trail Event Expenses	Haunted Trail	(5,000.00)	(5,000.00)
Total Haunted Trail Expenses						(5,000.00)	(5,000.00)
TOTAL						20,374.44	20,374.44

Town of Clifton Community Hall Profit Loss Budget Performance Report

	Oct 16	Budget	Jul - Oct 16	YTD Budget	Annual Budget
Income					
Community Hall Revenues					
Community Hall Rentals	435.00	500.00	2,260.00	2,000.00	6,000.00
Total Community Hall Revenues	435.00	500.00	2,260.00	2,000.00	6,000.00
Total Income	435.00	500.00	2,260.00	2,000.00	6,000.00
Gross Profit	435.00	500.00	2,260.00	2,000.00	6,000.00
Expense					
Contractual					
Community Hall Expenses					
C.H.-Cleaning	75.00	166.67	450.00	666.64	2,000.00
C.H.-Equipment & Supplies	0.00	41.67	850.00	166.64	500.00
C.H.-General Maintenance	0.00	166.67	0.00	666.64	2,000.00
C.H.-Management Fee	108.75	197.92	482.50	791.64	2,375.00
C.H. - Electric	454.09	666.67	1,344.77	2,666.64	8,000.00
C.H. Interior Improvements	0.00	0.00	0.00	15,000.00	15,000.00
Total Community Hall Expenses	637.84	1,239.60	3,127.27	19,958.20	29,875.00
Total Contractual	637.84	1,239.60	3,127.27	19,958.20	29,875.00
Total Expense	637.84	1,239.60	3,127.27	19,958.20	29,875.00
Net Income	(202.84)	(739.60)	(867.27)	(17,958.20)	(23,875.00)

1 NOTE: NoVec bills received to date reflect services through 9/12/16

Town of Clifton
Profit & Loss Budget Performance
October 2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Oct 16		Budget		Jul - Oct 16		YTD Budget		Annual Budget
3			Income														
4				State Funding													
5					Fire Program Funds				0.00		0.00		0.00		9,000.00		9,000.00
6					Total State Funding				0.00		0.00		0.00		9,000.00		9,000.00
7					CIF - Capital Improvements Fund												
8					Grants												
9					Federal												
10						ISTEA-Clifton Streetscape			0.00		0.00		0.00		145,500.00		145,500.00
11						Total Federal			0.00		0.00		0.00		145,500.00		145,500.00
12						Other											
13						CBA Grant			0.00		0.00		0.00		0.00		0.00
14						Total Other			0.00		0.00		0.00		0.00		0.00
15						VDOT- MAP21 Streetscape Phase 2			0.00		0.00		0.00		582,000.00		582,000.00
16						VDOT EN - Main St Improvements			0.00		0.00		0.00		0.00		0.00
17						Total Grants			0.00		0.00		0.00		727,500.00		727,500.00
18						Total CIF - Capital Improvements Fund			0.00		0.00		0.00		727,500.00		727,500.00
19						Clifton Public Parking Rental			0.00				0.00				450.00
20						Committees Fundraising											
21						Homes Tour Income			0.00		0.00		0.00		0.00		4,000.00
22						Clifton Business Coalition											
23						Celebrate Clifton Gala			0.00				19,213.71				15,000.00
24						Total Clifton Business Coalition			0.00				19,213.71				15,000.00
25						Clifton Life Committee											
26						Wine Festival			0.00		0.00		0.00		0.00		0.00
27						Total Clifton Life Committee			0.00		0.00		0.00		0.00		0.00
28						Council of the Arts											
29						International Film Festival			0.00		0.00		0.00		8,000.00		8,000.00
30						Annual Summer Play Event			0.00		0.00		0.00		1,500.00		1,500.00
31						Calendar Sales			0.00		1,200.00		0.00		1,200.00		1,200.00
32						Community Arts Programs-CGT inc			0.00		50.00		185.00		200.00		600.00
33						Dinner Theatre Event			0.00		0.00		0.00		0.00		0.00
34						Total Council of the Arts			0.00		1,250.00		185.00		10,900.00		11,300.00
35						Environmental Committee											
36						Environmental Event			0.00		0.00		0.00		500.00		500.00
37						Total Environmental Committee			0.00		0.00		0.00		500.00		500.00
38						Parks Committee											
39						Park Rental			300.00		0.00		300.00		200.00		200.00
40						Total Parks Committee			300.00		0.00		300.00		200.00		200.00
41						Total Committees Fundraising			300.00		1,250.00		19,698.71		11,600.00		31,000.00
42						Community Hall Revenues											
43						Community Hall Rentals			435.00		500.00		2,260.00		2,000.00		6,000.00
44						Total Community Hall Revenues			435.00		500.00		2,260.00		2,000.00		6,000.00

Town of Clifton
Profit & Loss Budget Performance
October 2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Oct 16		Budget		Jul - Oct 16		YTD Budget		Annual Budget
45								General Donations	0.00		0.00		0.00		0.00		0.00
46								Haunted Trail Event	22,546.73		30,000.00		25,374.44		30,000.00		30,000.00
47								Interest Income	1,207.75		1,166.67		4,608.53		4,666.64		14,000.00
48								Other Income	0.00		0.00		0.00		50.00		50.00
49								Pink House Rental	2,500.00		3,400.00		12,700.00		13,600.00		40,800.00
50								Tax and Permits Revenue									
51								ARB Permits	20.00		25.00		30.00		100.00		300.00
52								BPOL tax	0.00		0.00		559.74		0.00		46,000.00
53								Cigarette Tax	234.26		183.33		817.75		733.36		2,200.00
54								Communications Sales Tax -Va	463.51		583.33		1,843.33		2,333.36		7,000.00
55								Franchise Fees - Cox & Verizon	0.00		316.67		663.15		1,266.64		3,800.00
56								Motor Vehicle Tags	4,648.66		7,000.00		4,648.66		7,000.00		7,000.00
57								Railroad Tax	0.00		0.00		1,627.79		1,800.00		1,800.00
58								Sales Tax	2,731.44		3,000.00		5,428.97		12,000.00		36,000.00
59								Use Permits	150.00		58.33		475.00		233.36		700.00
60								Utility Consumption Tax	0.00		91.67		244.66		366.64		1,100.00
61								Total Tax and Permits Revenue	8,247.87		11,258.33		16,339.05		25,833.36		105,900.00
62								Total Income	35,237.35		47,575.00		80,980.73		824,250.00		964,700.00
63								Gross Profit	35,237.35		47,575.00		80,980.73		824,250.00		964,700.00
64								Expense									
65								Citizens' Recognition Expense	0.00		0.00		0.00		750.00		750.00
66								Bank Service Charges	0.00				3.24				
67								CIF Expenses									
68								Hist Property Acquisition & Imp	0.00		0.00		0.00		50,000.00		50,000.00
69								Engineering /Design - Sidewalks	0.00		0.00		0.00		3,000.00		3,000.00
70								Caboose Renovation	0.00		0.00		0.00		15,000.00		15,000.00
71								CIF-Town Parks Committee									
72								CIF-Playground Impr.	0.00		0.00		0.00		6,000.00		6,000.00
73								Total CIF-Town Parks Committee	0.00		0.00		0.00		6,000.00		6,000.00
74								CIF - Land Purchase	0.00		0.00		0.00		200,000.00		200,000.00
75								Clifton Creek Park - Trails	0.00		0.00		0.00		20,000.00		20,000.00
76								RR Siding Parking Facility	0.00		0.00		0.00		65,000.00		65,000.00
77								Special Projects Committee									
78								VDOT EN- Main St Improvements	0.00		0.00		0.00		727,500.00		727,500.00
79								Total Special Projects Committee	0.00		0.00		0.00		727,500.00		727,500.00
80								Storage Facility	0.00		0.00		0.00		50,000.00		50,000.00
81								Total CIF Expenses	0.00		0.00		0.00		1,136,500.00		1,136,500.00
82								Commodities									
83								Office Equipment	0.00		0.00		0.00		500.00		500.00
84								Calendars/Posters Expense	0.00		0.00		0.00		0.00		0.00
85								Computer Supplies	0.00		125.00		0.00		500.00		1,500.00
86								Copies	0.00		8.33		0.00		33.36		100.00
87								License Plates	0.00		0.00		0.00		100.00		100.00
88								Miscellaneous	25.92		208.33		25.92		833.36		2,500.00
89								Miscellaneous - Commodities	18.23		20.83		114.56		83.36		250.00
90								Office Supplies	118.36		62.50		158.61		250.00		750.00
91								Postage and Delivery	0.00		41.67		199.62		166.64		500.00
92								Total Commodities	162.51		466.66		498.71		2,466.72		6,200.00

Town of Clifton
Profit & Loss Budget Performance
October 2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Oct 16		Budget		Jul - Oct 16		YTD Budget		Annual Budget
93				Contractual													
94					Fire Program				0.00		0.00		0.00		9,000.00		9,000.00
95					Caboose Expenses												
96					Caboose Equipment				0.00		0.00		0.00		500.00		500.00
97					Caboose Maintenance				0.00		0.00		0.00		1,500.00		1,500.00
98					Total Caboose Expenses				0.00		0.00		0.00		2,000.00		2,000.00
99					Community Hall Expenses												
100					C.H.-Cleaning				75.00		166.67		450.00		666.64		2,000.00
101					C.H.-Equipment & Supplies				0.00		41.67		850.00		166.64		500.00
102					C.H.-General Maintenance				0.00		166.67		0.00		666.64		2,000.00
103					C.H.-Management Fee				108.75		197.92		482.50		791.64		2,375.00
104					C.H. - Electric				454.09		666.67		1,344.77		2,666.64		8,000.00
105					C.H. Interior Improvements				0.00		0.00		0.00		15,000.00		15,000.00
106					Total Community Hall Expenses				637.84		1,239.60		3,127.27		19,958.20		29,875.00
107					Dues and Subscriptions												
108					Conference Attendance				0.00		0.00		260.52		500.00		500.00
109					Va. Municipal League				0.00		0.00		388.00		600.00		600.00
110					Dues and Subscriptions - Other				0.00		0.00		0.00		100.00		100.00
111					Total Dues and Subscriptions				0.00		0.00		648.52		1,200.00		1,200.00
112					Insurance				0.00		0.00		6,557.00		6,600.00		6,600.00
113					Legal Advertising				54.00		166.67		54.00		666.64		2,000.00
114					Mayoral Reimbursement				0.00		41.67		0.00		166.64		500.00
115					Miscellaneous				0.00		208.33		0.00		833.36		2,500.00
116					Professional Fees												
117					Accounting				0.00		7,500.00		0.00		7,500.00		7,500.00
118					Legal Fees				0.00		1,666.67		0.00		6,666.64		20,000.00
119					Total Professional Fees				0.00		9,166.67		0.00		14,166.64		27,500.00
120					Rent												
121					Ayre Square Rental				0.00		0.00		0.00		1,400.00		1,400.00
122					Railroad Siding Rental				0.00		0.00		100.00		1,700.00		1,700.00
123					Total Rent				0.00		0.00		100.00		3,100.00		3,100.00
124					Town Assoc of Northern Va Event				0.00		0.00		0.00		600.00		600.00
125					Town Facilities												
126					Ayre Square Maintenance				0.00		0.00		0.00		500.00		500.00
127					Pink House Expenses												
128					Pink House Maintenance				0.00		1,250.00		3.88		5,000.00		15,000.00
129					Pink House Repairs				0.00		0.00		897.53		5,000.00		5,000.00
130					Total Pink House Expenses				0.00		1,250.00		901.41		10,000.00		20,000.00
131					Town Handyman - 1099 vendor				0.00		333.33		0.00		1,333.36		4,000.00
132					Total Town Facilities				0.00		1,583.33		901.41		11,833.36		24,500.00
133					Town Government												
134					Architectural Review Board				0.00		25.00		0.00		100.00		300.00
135					Beautification Comm.												
136					Banner Replacement				0.00		0.00		0.00		4,000.00		4,000.00
137					Christmas Tree Lighting Event				0.00		0.00		0.00		0.00		1,000.00
138					Flower Receptacles				0.00		0.00		0.00		400.00		800.00
139					Railroad Siding Boxes-plantings				0.00		0.00		0.00		500.00		1,000.00

Town of Clifton
Profit & Loss Budget Performance
October 2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Oct 16		Budget		Jul - Oct 16		YTD Budget		Annual Budget
140								Total Beautification Comm.	0.00		0.00		0.00		4,900.00		6,800.00
141								Planning Commission									
142								Consulting-Capital/Town & Zng	0.00		250.00		0.00		1,000.00		3,000.00
143								General Admin Costs	0.00		83.33		0.00		333.36		1,000.00
144								General Consulting	0.00		416.67		0.00		1,666.64		5,000.00
145								PC Hearings, Ads and copies	0.00		83.33		0.00		333.36		1,000.00
146								Total Planning Commission	0.00		833.33		0.00		3,333.36		10,000.00
147								Town Committees Expense									
148								Clifton Business Coalition Exp									
149								Commercial Directional Signs	0.00		0.00		0.00		1,500.00		1,500.00
150								Celebrate Clifton Gala	0.00				0.00				1,000.00
151								Welcome Ctr- Walking Tour Pampl	0.00		0.00		0.00		500.00		500.00
152								Winter Holidays	0.00		0.00		0.00		0.00		250.00
153								Total Clifton Business Coalition Exp	0.00		0.00		0.00		2,000.00		3,250.00
154								Communication Committee									
155								Web Server Maint & Domain Subsc	0.00		16.67		0.00		66.64		200.00
156								Web site updating & config	0.00		41.67		0.00		166.64		500.00
157								Total Communication Committee	0.00		58.34		0.00		233.28		700.00
158								Council for the Arts Committee									
159								International Film Festival Exp	0.00		0.00		0.00		6,000.00		6,000.00
160								Calendar Expense	0.00		0.00		0.00		1,200.00		1,200.00
161								Community Arts Events-CGT exp	0.00		83.33		0.00		333.36		1,000.00
162								Dinner Theatre Event Expenses	0.00		0.00		0.00		0.00		0.00
163								Annual Summer Play Event	0.00		0.00		0.00		1,500.00		1,500.00
164								Total Council for the Arts Committee	0.00		83.33		0.00		9,033.36		9,700.00
165								Environmental Comm									
166								Native Plant Enhancement	0.00		0.00		0.00		400.00		400.00
167								Environmental Event-Raptor Show	0.00		0.00		0.00		500.00		500.00
168								Environmental Comm - Other	0.00				0.00				0.00
169								Total Environmental Comm	0.00		0.00		0.00		900.00		900.00
170								Historic Preservation Comm Exp									
171								Historic Town Documents exp	0.00		0.00		0.00		250.00		250.00
172								Civil War Walking Tour Pamphlet	0.00		0.00		0.00		500.00		500.00
173								Historic Events	0.00		0.00		0.00		1,000.00		1,000.00
174								Town Museum	0.00		0.00		0.00		1,000.00		1,000.00
175								Total Historic Preservation Comm Exp	0.00		0.00		0.00		2,750.00		2,750.00
176								Homes Tour Committee	0.00		0.00		0.00		0.00		2,000.00
177								Sunshine Committe									
178								Easter Egg Hunt Expense	0.00		0.00		0.00		0.00		250.00
179								Welcome Baskets & Sympathy	0.00		41.67		0.00		166.64		500.00
180								Total Sunshine Committe	0.00		41.67		0.00		166.64		750.00
181								Town Parks Committee Exp									
182								Gazebo Garden Refurbishment	0.00		0.00		0.00		500.00		500.00
183								Landscape/Ground Maint expense	0.00		354.17		359.97		1,416.64		4,250.00
184								Fall Zone Mulching	0.00		0.00		0.00		2,500.00		2,500.00
185								Grounds Maintenance	0.00		0.00		0.00		0.00		0.00
186								Parks Mgt Fee	75.00		0.00		75.00		50.00		50.00

Town of Clifton
Profit & Loss Budget Performance
October 2016

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
1																	
2									Oct 16		Budget		Jul - Oct 16		YTD Budget		Annual Budget
187								Playground Equip. Maintenance	0.00		0.00		157.71		1,000.00		1,000.00
188								Tree Trimming & Replacement	0.00		416.67		1,130.00		1,666.64		5,000.00
189								Total Town Parks Committee Exp	75.00		770.84		1,722.68		7,133.28		13,300.00
190								Traffic, Parking & Safety Comm	0.00		0.00		0.00		500.00		500.00
191								Total Town Committees Expense	75.00		954.18		1,722.68		22,716.56		33,850.00
192								Total Town Government	75.00		1,812.51		1,722.68		31,049.92		50,950.00
193								Town Services									
194								Recepticle Trash Maintenance	0.00		100.00		0.00		400.00		1,200.00
195								Elections	0.00		0.00		0.00		0.00		0.00
196								Grass Mowing	0.00		0.00		1,800.00		2,749.99		5,500.00
197								Town Park Lawn Maintenance	0.00		2,500.00		700.00		2,500.00		5,000.00
198								Trash Collection	100.41		275.00		641.64		1,100.00		3,300.00
199								Utilities									
200								Gas and Electric	53.39		100.00		197.35		400.00		1,200.00
201								Total Utilities	53.39		100.00		197.35		400.00		1,200.00
202								Total Town Services	153.80		2,975.00		3,338.99		7,149.99		16,200.00
203								Total Contractual	920.64		17,193.78		16,449.87		108,324.75		176,525.00
204								Haunted Trail Expenses	0.00		15,000.00		5,000.00		15,000.00		15,000.00
205								OTHER - TC approval req'd +\$500	0.00		625.00		0.00		2,500.00		7,500.00
206								Payroll Expenses									
207								Gross Wages									
208								Assistant Project Manager	1,000.00				3,000.00				
209								Community Hall Manager	0.00		0.00		0.00		0.00		0.00
210								Town Clerk (Administrative)	1,000.00		1,000.00		4,000.00		4,000.00		12,000.00
211								Town Manager	0.00		1,666.67		0.00		6,666.64		20,000.00
212								Town Treasurer	1,666.66		1,515.00		6,666.64		6,060.00		18,180.00
213								Zoning Clerk	400.00		400.00		1,600.00		1,600.00		4,800.00
214								Employee Incentives	0.00		500.00		0.00		2,000.00		6,000.00
215								Total Gross Wages	4,066.66		5,081.67		15,266.64		20,326.64		60,980.00
216								Miscellaneous	2,310.00				2,310.00				
217								Payroll Taxes									
218								FICA	694.42				694.42				
219								Medicare	162.38				162.38				
220								Payroll Taxes - Other	0.00		387.60		0.00		1,550.40		4,651.20
221								Total Payroll Taxes	856.80		387.60		856.80		1,550.40		4,651.20
222								Total Payroll Expenses	7,233.46		5,469.27		18,433.44		21,877.04		65,631.20
223								Total Expense	8,316.61		38,754.71		40,385.26		1,287,418.51		1,408,106.20
224								Net Income	26,920.74		8,820.29		40,595.47		(463,168.51)		(443,406.20)